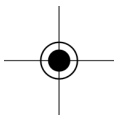


VERY EFFECTIVE, HANDS-ON 3-DAY TRAINING SEMINAR

CADENCE MANAGEMENT CORPORATION PROJECT MANAGEMENT

Date	Wednesday May 9, 2012 - Friday May 11, 2012
Duration	3 days from 8.30 am - 5.00 pm
Location	The seminar will be held in Espoo, exact location will be informed later.
Seminar leader	Colin Ross or Mika Holmström, Collex Oy (to be confirmed)
Language	The seminar language is English; the material is bilingual (English-Finnish)
Lunches	Morning and afternoon coffee as well as lunches are included
Price	1500 Euros per person (+ vat 23 %)
Description	<p>Cadence Management Corporation's 3-day Project Management training seminar will teach you very practical, hands-on methods that can immediately be implemented in your own projects. After the seminar, more projects will be delivered in time and within planned costs. The seminar covers how to avoid the most common pitfalls in projects, and how to solve different kinds of challenges. Good communication inside the project team as well as with other stakeholders is emphasized. Goal setting and change management is also one of the key subjects in this seminar.</p> <p>The most important outcome of this seminar is the possibility to immediately apply the tools and techniques in your own, current projects. The Cadence approach is to keep the project management practical and simple and can be used in all project types and sizes.</p> <p>During the training seminar, the students are actively involved in exercises, workshops and discussions, and the students' own projects may be used as examples.</p>
More information	Please refer to the data sheet on the next page, or contact Mika Holmström, email mika.holmstrom@collex.fi , tel. +358 400 418919.
Registration by April 20, 2012	by email info@collex.fi , or Mika Holmström, tel. +358 400 418919. The seminar seats will be reserved in the registration order. For cancellations after the last registration date, 50 % of the price will be charged.

In 2009, PMI (Project Management Institute, www.pmi.org) awarded Cadence Management Corporation as the Continuing Professional Education Provider of the Year. Best of Best.



PROJECT MANAGEMENT

Why take this course?

In the 3-Day Project Management course, Cadence delivers on the culmination of over 25 years of project management training and consulting experience: a formal project management approach that is practical, simple, and scalable.

Overview

The Cadence approach is to keep it practical and simple! Immediately apply the tools and techniques to workplace projects and issues. Participate in team building workshops using proven tools and techniques that can be applied to any project. The Cadence Project Management course delivers practical techniques that will help you deliver more projects on-time and on-budget. You will see how effective planning can help set expectations and identify issues early. You will learn how your communication affects your ability to identify and overcome obstacles. You will work on your own projects in class, and immediately apply all the Cadence tools and techniques to your most challenging projects and issues. Course content is aligned with the Project Management Body of Knowledge (PMBOK®) of PMI.

Course Outcome

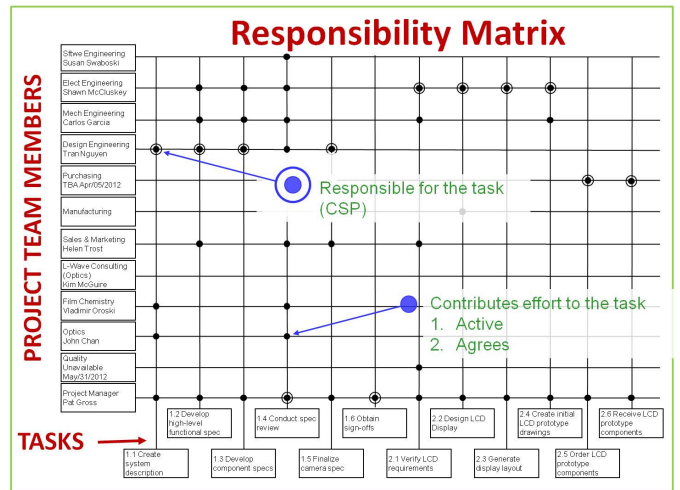
- Develop a project plan and implement with a sense of confidence and control.
- Decrease frustration on projects.
- Work on REAL projects from companies in the class to produce draft project plans.
- Accelerate your projects through effective planning.
- Learn how to influence people who do not report to you.
- Learn to hold status meetings in 30 minutes or less
- Discover the power of meeting cost, schedule, and performance.

TOOLS AND TECHNIQUES	PEOPLE SKILLS	PROCESS
Objective Scope Work breakdown structure (WBS) Responsibility matrix Schedule Budget	Project roles Authority principles Obstacle removal Stakeholders Communication Individual behavior Group behavior Cultural behavior	Authorization Prititization Problem management Process phases (TSRPI) Change management Status meetings Status reports Project reviews Resource loading

This course is part of the *Organizational project Management (OPM) Series* of project management training courses offered by Cadence GSP. As with all Cadence offerings, the course format emphasizes practical and straightforward techniques to facilitate retention and immediate application after the seminar.

Who: Project Managers, Program Managers, Team Members, Technical Leaders, Functional Managers

Duration: 3 days
PDU's 24



Collex Oy

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